

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1938

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2057 3-10-03	State Office Equipment Allotments for FY 2003	State Offices
BU-641 3-10-03	FY 2003 Full-Year Non-Federal County Office Allotments	State Offices
BU-642 3-11-03	Administrative Guidance for State Office FY 2003 Travel Allotments, Overtime Guidelines, and Outreach Funding	State Offices
CN-949 3-5-03	Clarification of Procedure for Handling Cotton On-line Processing System (COPS) R145 Errors and Instructions for Processing Upland Cotton Loans Involving Immediate Certificate Exchanges	Cotton State and County Offices
CN-950 3-7-03	Exceptions for Preparing Manual Checks for Cotton Marketing Assistance Loans and LDP's	Cotton State and County Offices
DCP-70 3-10-03	Using Register for Base and Yield Elections	State and County Offices
DCP-71 3-12-03	Designating Peanut Average Acreage and Yields Status Reports	State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
FLP-295 3-10-03	Distributing 2003 Uniform Standards of Professional Appraisal Practice (USPAP)	State Offices
FLP-296 3-10-03	Interest Accrual Calculations on Guaranteed Loans	State and County Offices
PS-469 3-7-03	Processing 2002 Crambe and Sesame Seed Transactions in APSS	State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-DCP Amend. 14 3-7-03	Direct and Counter-Cyclical Program	State and County Offices
4-RM Amend. 9 3-5-03	FCIC Program Integrity	State and County FSA Offices, RMA Regional Compliance Offices, and Regional Offices

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
FSA PN Issue No. 160	3-5-03	State and County Offices

Obsolete Directives

None

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Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and these actions may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to [**angela_coln@wdc.fsa.usda.gov**](mailto:angela_coln@wdc.fsa.usda.gov).